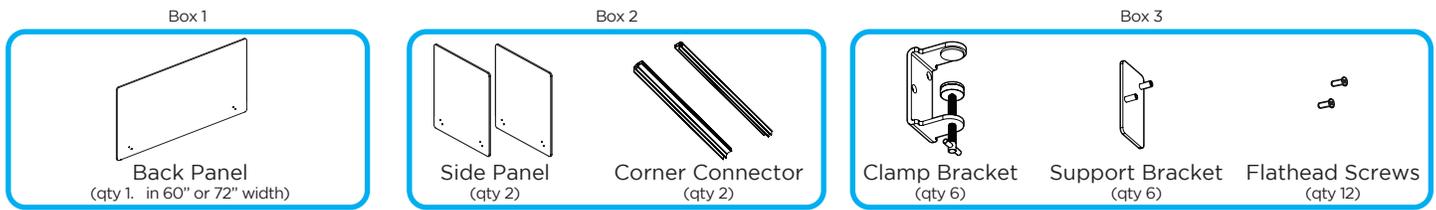


# 3-Sided Tall Acoustic Privacy Screen

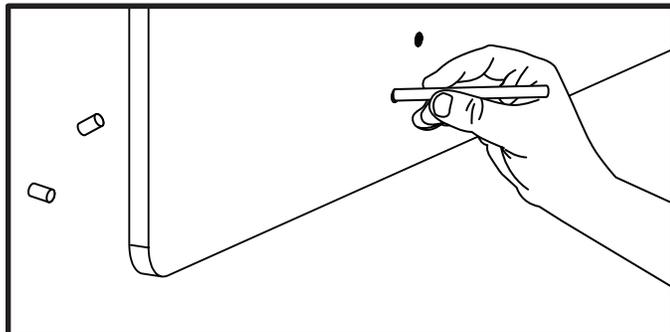
ACU021-60x27.4x31, ACU021-72x27.4x31

UPLIFT DESK

## Package Contents

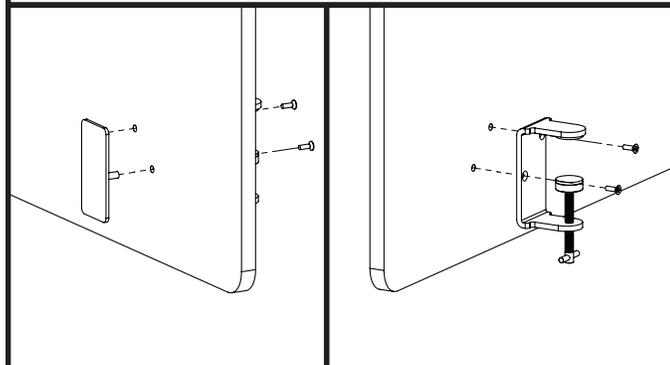


Please note, the Privacy Screen can be installed with one person but it will be considerably easier to install the Privacy Screen with the help of a friend during the later steps.



### Step 1

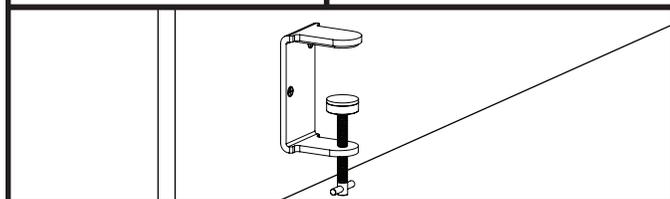
Remove the material from the pre-cut holes in the Acoustic Panels with your fingertip or pencil. There are four holes per Panel, they're near the bottom of the panel at each end.



### Step 2

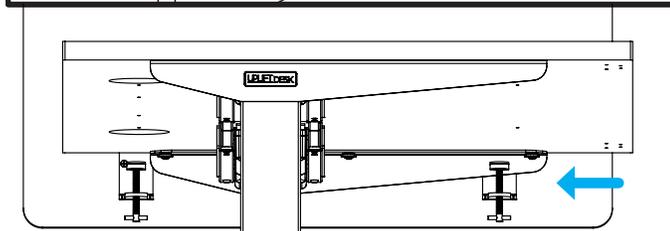
Line up the pegs on the Support Bracket with a set of holes on a Panel, and push them inside so the Support Bracket is flush with the Panel. The long end of the Support Bracket should extend towards the closest edge as shown in the first image. From the other side, line the Clamp Bracket up with the holes. Insert the Flathead Screws and tighten until snug. **Do not over tighten.** Repeat this for the second set of holes on the Panel.

Repeat this step for all Panels, so that each panel has two Support Brackets and two Clamp Brackets attached.



### Step 3

Loosen all Clamps so that the openings are wide enough to slide onto your desktop. The included Mounting Hardware will fit desktops between 0.75" and 1.75" thick.

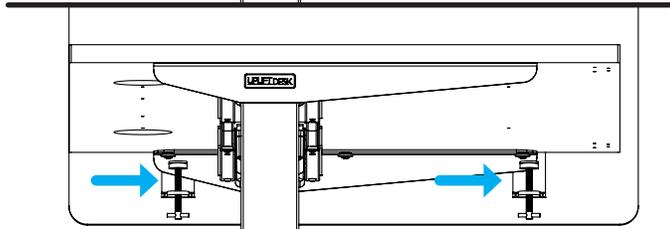


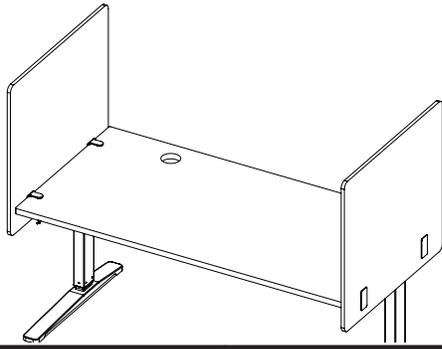
### Step 4

**Note:** If you have a desk that isn't an UPLIFT Desk or you have a desktop that extends further than 2" from the desk frame side bracket and you can't slide the Clamp Bracket around the desk frame side bracket, you can proceed to step 5.

Starting with a Side Panel, slide the front Clamp Bracket around and inside of the front end of the desk frame side bracket as shown.

Next, slide the back Clamp Bracket around and inside of the back end of the desk frame side bracket.



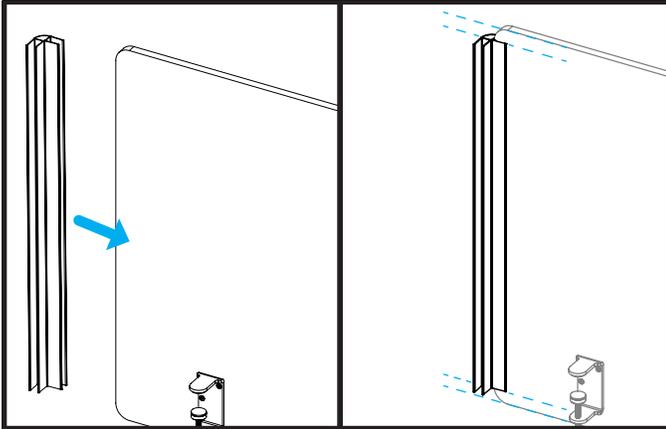


### Step 5

Once both Clamp Brackets are around the desk frame side bracket, Align the back edge of the Panel with the back edge of the desktop. Firmly press the Panel tight against the desktop and tighten the Clamps to secure the Panel in place.

**Note:** When installed, the Side Panels will extend about one inch past the front edge of a 30" desktop.

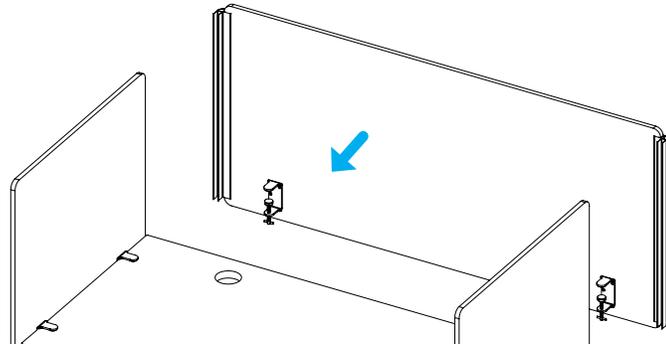
Repeat Steps 4 and 5 with the other Side Panel.



### Step 6

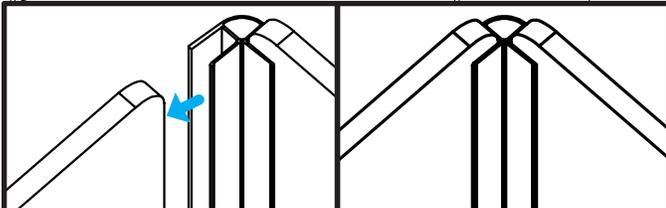
The 90 degree bend of the Corner Connectors should be facing the side of the Panel that the Clamp Brackets are on so they can attach to the Side Panels. Press the Corner Connectors onto the sides of the Back Panel so that they are equally spaced between the top and bottom edges of the Panel.

Repeat this on the other side of the Back Panel.

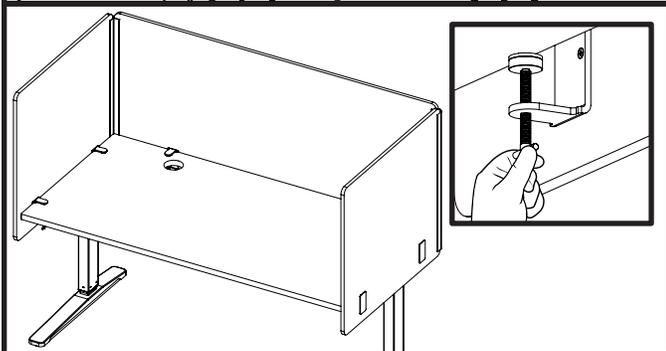


### Step 7

Slide the Back Panel onto your desk bringing the Clamp Brackets flush against the back of the desktop.



Hold the back panel steady and have a friend align and insert the edges of the Side Panels into the Corner Connectors to connect the Side Panels to the Back Panel.



### Step 8

Once the Clamp Brackets are flush against the desktop and the Side Panels are completely inserted into the Corner Connectors, hold the Panels firmly in place while a friend tightens the Clamps underneath the desktop.

## ! CAUTIONS & WARNINGS

**CAUTION:** Read all instructions before assembly. Failure to assemble properly may result in damage.

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