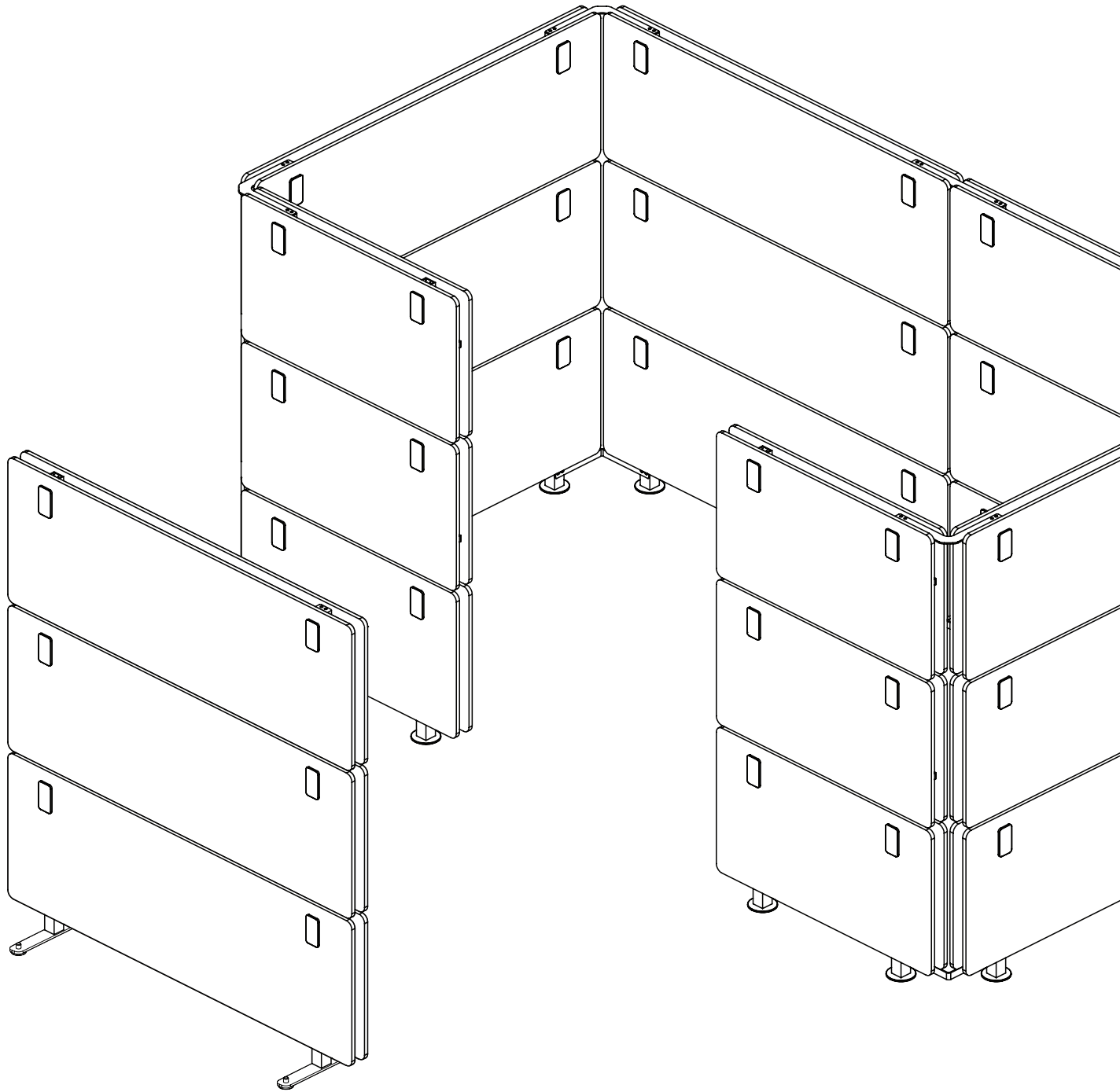


UPLIFT ACOUSTICS®

OneWall Acoustic Office Partition

Mobile Wall and Cubicle Wall



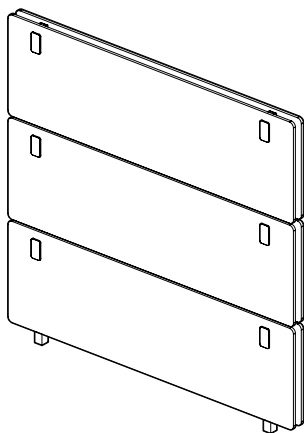
For further info or assistance, visit upliftdesk.com
call 800-349-3839 or email support@upliftdesk.com

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two person
assembly



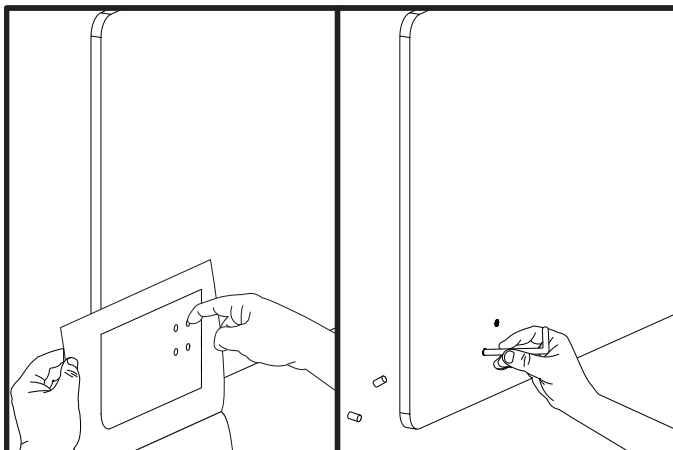
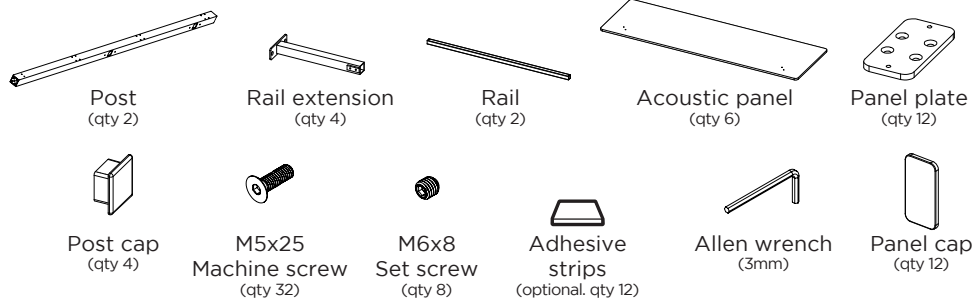
Thank you for choosing **UPLIFT ACOUSTICS.**



Wall Construction

The wall construction is the same for Mobile or Cubicle walls. Assemble these first.

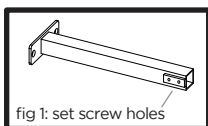
Parts Needed for one Wall Segment:



Step 1

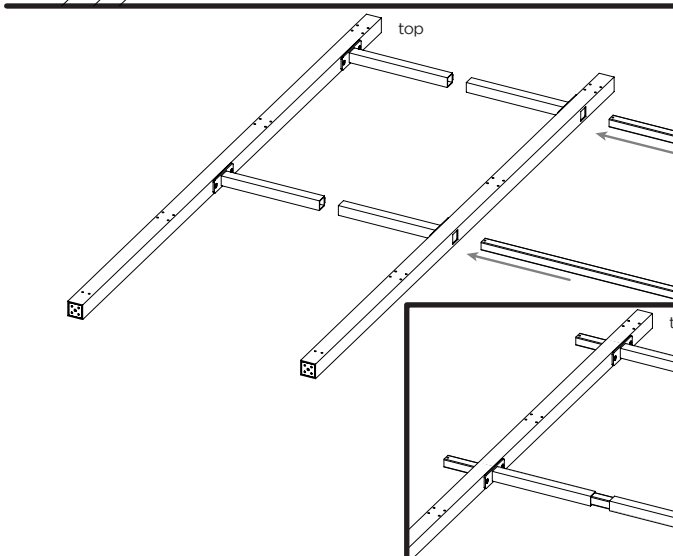
Prepare the Acoustic panels for assembly by removing the mounting hole plugs.

They may be difficult to find, so we've included a template on the center pages of these instructions to help you locate them. Line up the template along a corner on one of the long edges. Press at the set of holes opposite the corner. If that creates indentations making the hole locations visible, poke them out with the Allen wrench. If you don't see any indentations, try again on the other long edge.



Step 2

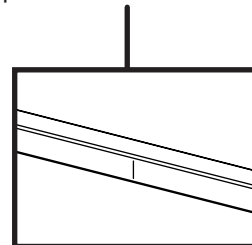
Lay a Post down as shown, with the square holes accessible on the right and left sides. On one side of each Post, the square holes will be accompanied with a pair of screw holes. Line up the Rail extensions at these places with the set screw holes (see fig. 1 for reference) facing the top of the posts and loosely attach using two M5x25 Machine screws. Repeat with remaining Post and Rail extensions. Do not fully tighten these screws until Step 8.

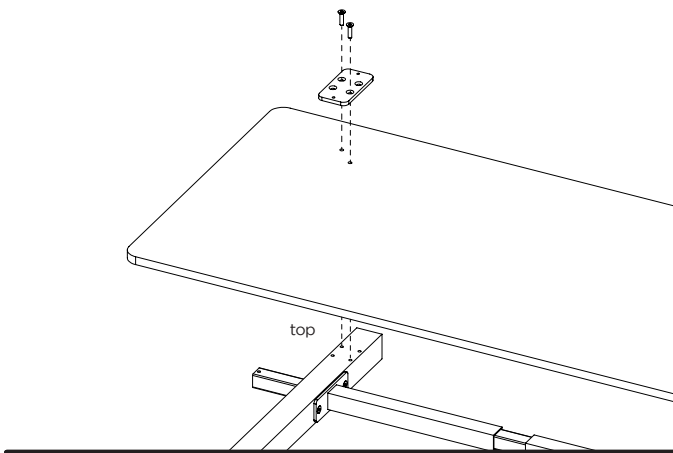


Step 3

Arrange two Post assemblies so that the Rail extensions are pointing toward each other. Insert a Rail through each set of Rail extensions. Slide in until the Rails bridge and connect each Post together.

Note: Make sure the Rail's center indicator mark is pointing toward the top. This will make Step 8 easier.



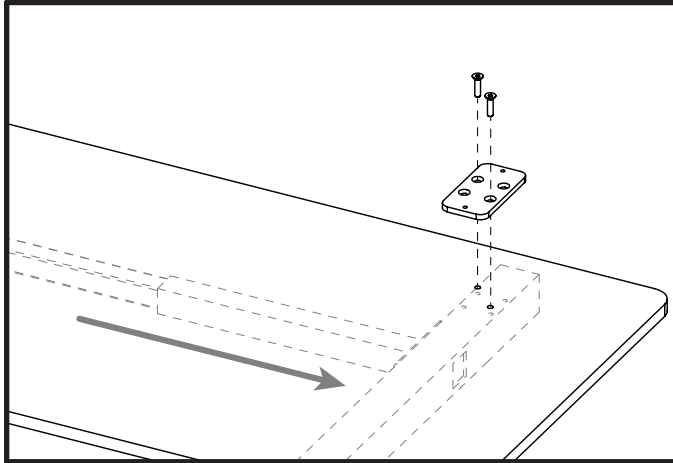


Step 4

Take one of your Acoustic panels and a Panel plate and line up the holes with the holes on the Post. Use the provided Allen wrench to poke through the Acoustic panel and Panel plate holes to help align them with the holes on the Post.

Ensure the Panel plate is facing the correct way. The side with the countersunk holes should be facing out, so that the heads of the M5x25 Machine screws can fit.

Once lined up, insert a M5x25 Machine screw into each hole and tighten by hand for a few turns until both screws are started. Do not fully tighten the screws yet.

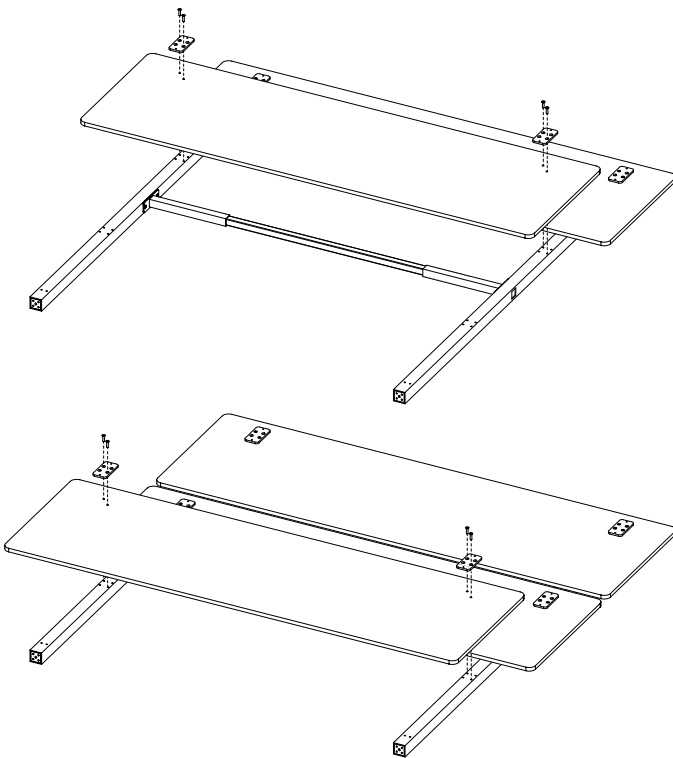


Step 5

Take another Panel plate and line up the holes on the other end of the panel with the holes on the second Post. Slide the Post assembly along the Rails to align the holes.

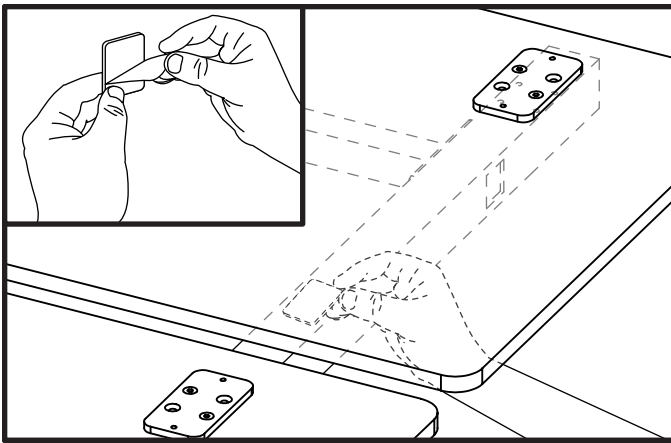
Once aligned, insert a M5x25 Machine screw into each hole, and tighten by hand for a few turns until both screws are started.

Once all four screws are started, you can tighten using your Allen wrench. Tighten until snug, but do not over-tighten.



Step 6

Repeat steps 4 and 5 for the remaining Acoustic Panels for this side of the frame.

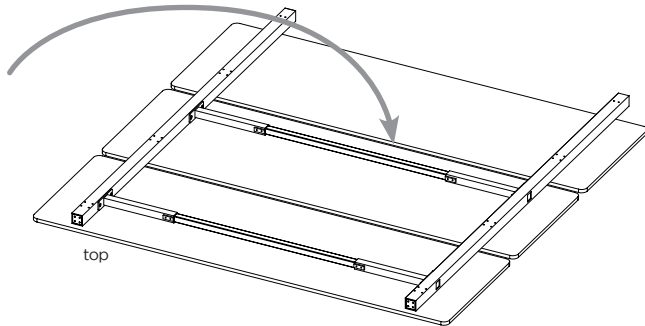


Step 7 (optional)

The Acoustic panels will generally hang flat, but applying the Adhesive strips will help hold them against the Posts.

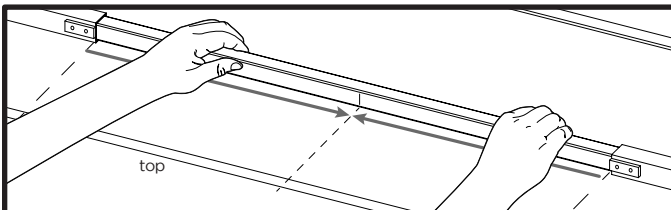
Peel the backing off of both sides of an Adhesive strip and place it between the Post and the Acoustic panel, near the bottom of the panel. Press firmly on the Acoustic panel above where the Adhesive strip was placed for 10-20 seconds.

Repeat on each side of each Acoustic panel.



Step 8

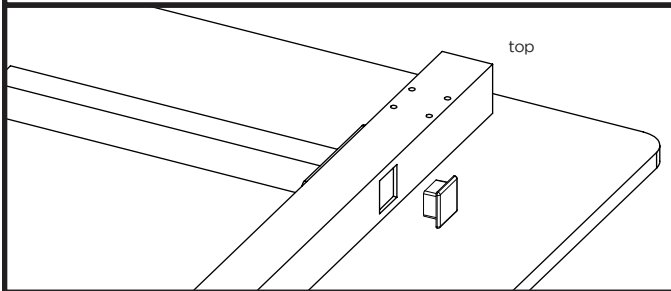
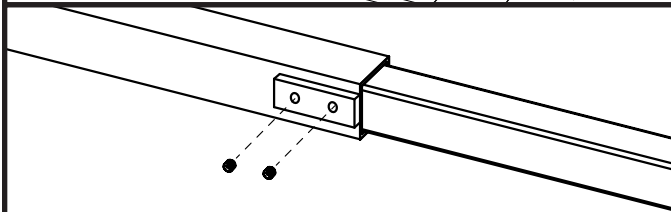
With a friend's help, carefully flip the assembly over. Be mindful that the Rails are still loose at this time, and may slide a bit through the Rail extensions.



Once the assembly is flipped over and laid flat, center your Rails so the Center indicator mark is at the half-way point between the ends of the Rail extensions.

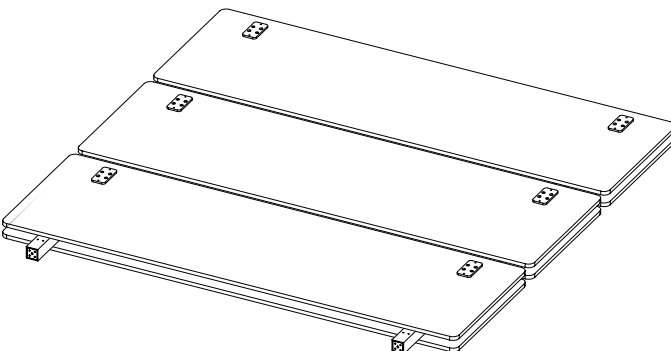
If you are assembling a wall with 52" long Acoustic panels, check to make sure the Rails are not protruding through either of the Posts.

Once in place, insert two M6x8 Set screws into each Rail extension. Once they are in place, you can tighten the screws from Step 2. Be careful to not over tighten any of the screws.



Step 9 (optional)

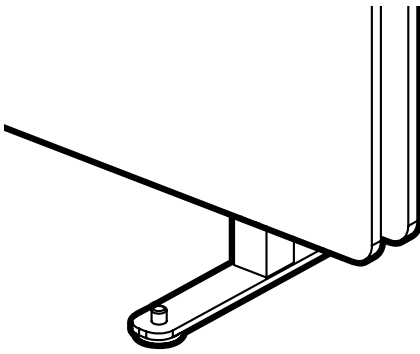
If you are assembling a wall using Acoustic Panels 52" wide or larger, you can insert the Post caps to cover the square holes in the side of the Posts.



Step 10

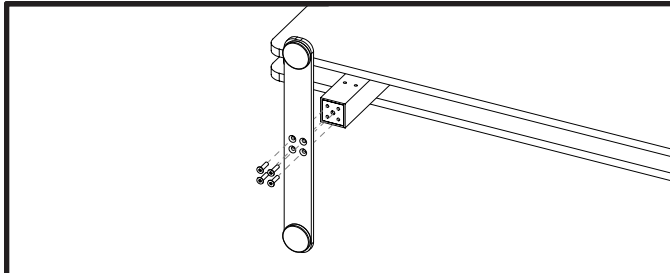
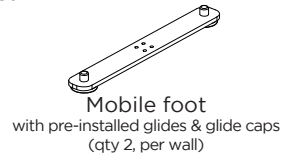
After all the frame screws have been tightened, repeat Steps 4, 5, and 6 with the three Acoustic panels on the opposite of the frame.

You've completed one wall assembly!



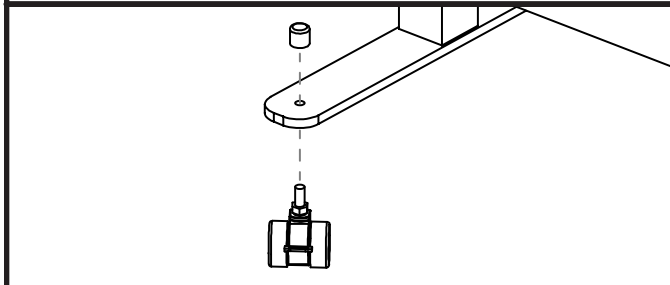
Foot Attachment - Mobile Wall

Parts Needed:



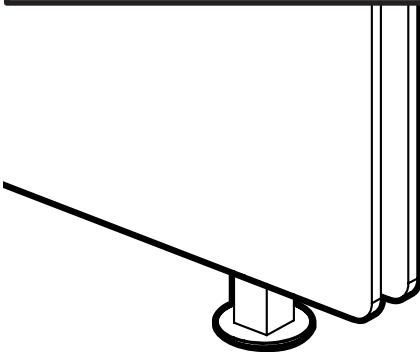
Step 1

Connect each Mobile foot to the bottom of the Posts on a completed wall assembly using four M5x25 Machine screws. If you are not attaching casters, have a friend help you stand the Mobile Wall upright and move it to the desired location.



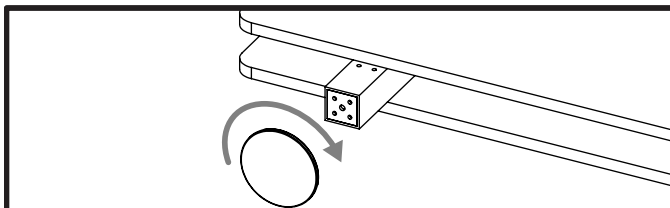
Step 2

If you have purchased casters, remove the Glide caps and Glides. Install the casters, and replace the Glide caps. Have a friend help you stand the Mobile Wall upright, and you can roll it to the desired location.



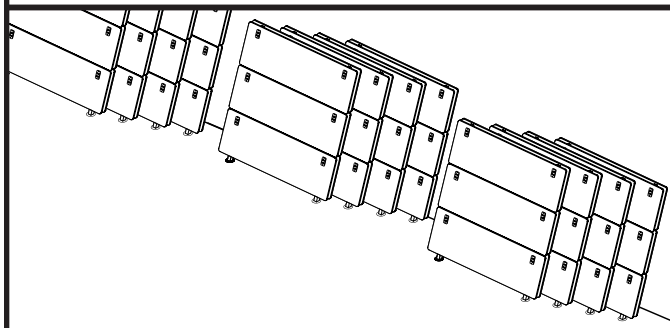
Foot Attachment - Cubicle Wall

Parts Needed:



Step 1

Take a completed Wall assembly and screw a Round foot onto the bottom of each Post.

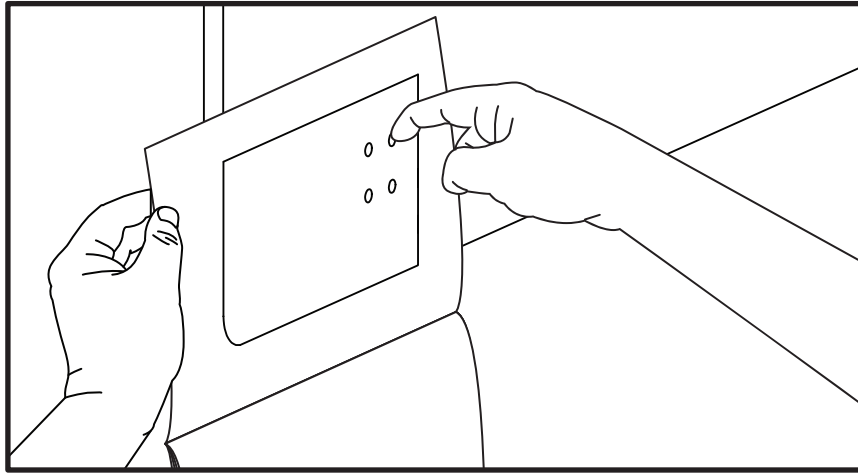


Step 2

Repeat this step for all of the Cubicle Walls you have assembled, and lean them against an open wall until you are ready to build the cubicle assembly.

Acoustic Panel Hole Finder

Mobile Wall and Cubicle Wall

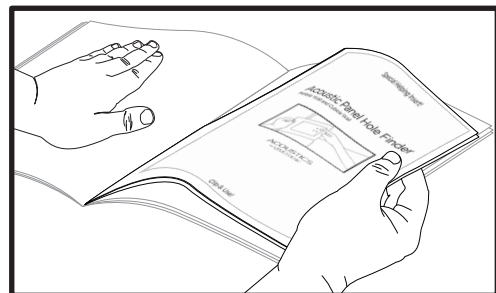


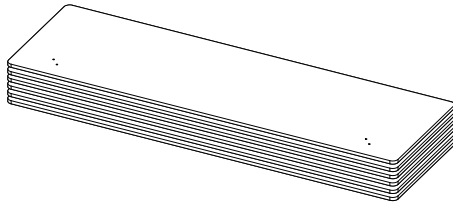
ACOUSTICS

by UPLIFT DESK®

Remove and Use

You can tear these center two pages without losing any other pages of your assembly booklet!

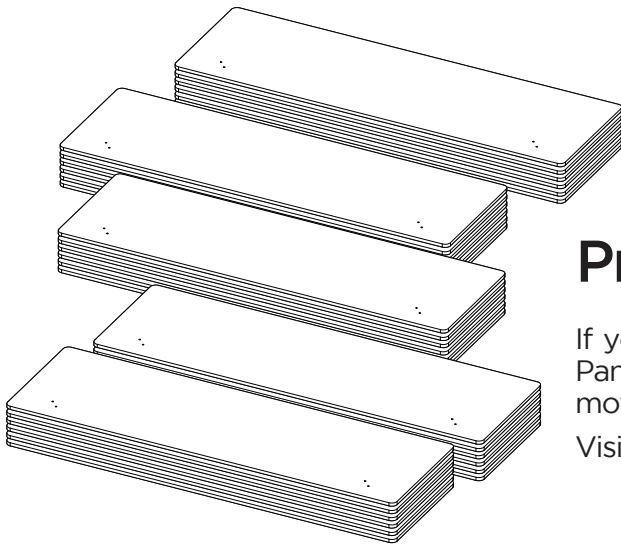
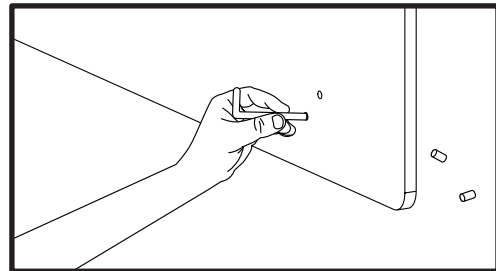
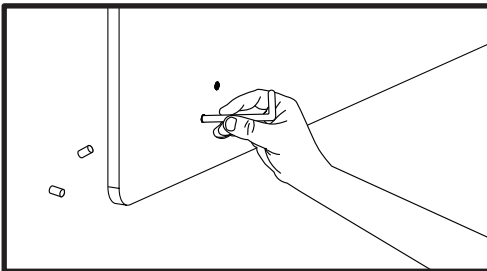
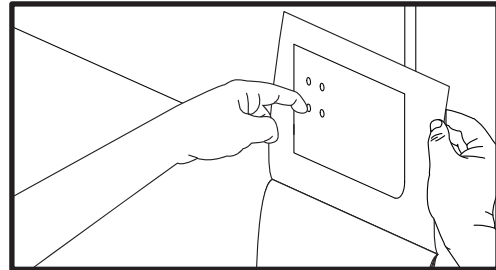
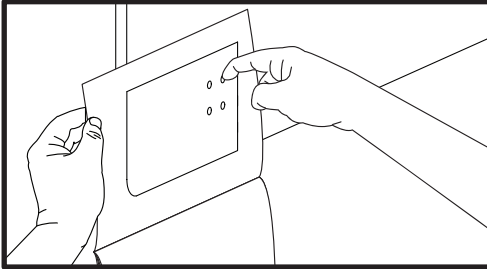




Preparing your Acoustic Panels

Each Acoustic Panel has pre-cut holes in the material. But locating the holes can be tricky.

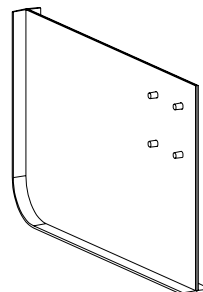
The templates on the next two pages can be used to locate the holes, and push the plugs out.



Preparing a *lot* of Acoustic Panels

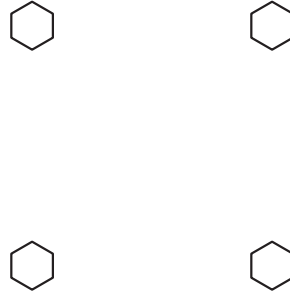
If you've got a lot of panels to prepare, we offer an Acoustic Panel Hole Template (ACC033) to speed up the process of removing the plugs!

Visit upliftdesk.com for ordering details.



Acoustic Panel Hole Template - Left Corner

Refer to Step 1 of the “Wall Construction” section for more details.



INSTRUCTIONS:

1. Line up the template at the lower left corner of the acoustic panel.
2. Press on each of the hexagon hole shapes with your finger tip.
3. If you don't feel a hole plug at two of the hole locations on the template, move it to the opposite long edge and try again.
4. If you do feel hole plugs at two of the hole locations, finish removing them by pushing them out with the Allen wrench.
5. Use the other template along the opposite short side to find and remove the last two hole plugs.

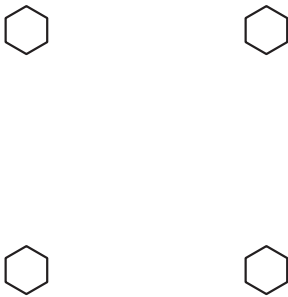
SHORT EDGE

LONG EDGE

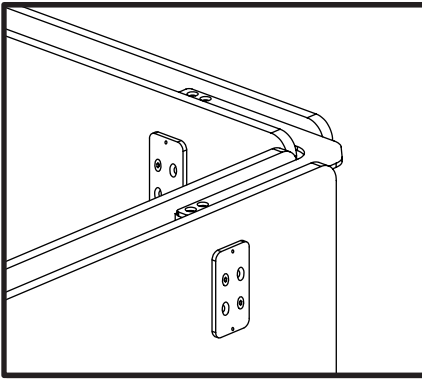
Acoustic Panel Hole Template - Right Corner

Refer to Step 1 of the “Wall Construction” section for more details.

SHORT EDGE



LONG EDGE



Corners - L Connector

Parts Needed:



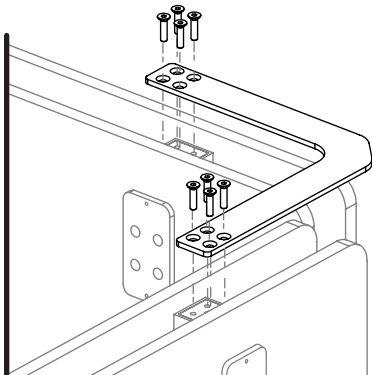
Upper L-Bracket
(qty 1, per assembly)



Lower L-Bracket
(qty 1, per assembly)

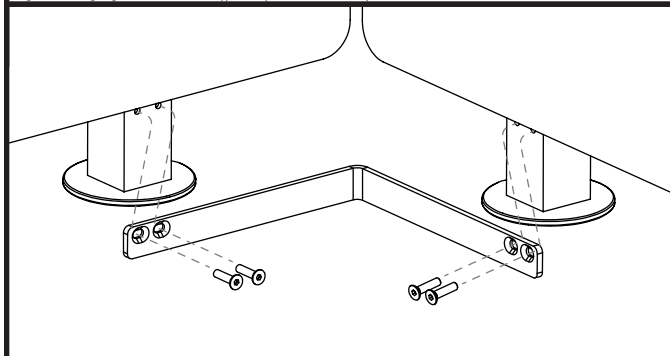


M5x25 Machine screw
(qty 12, per assembly)



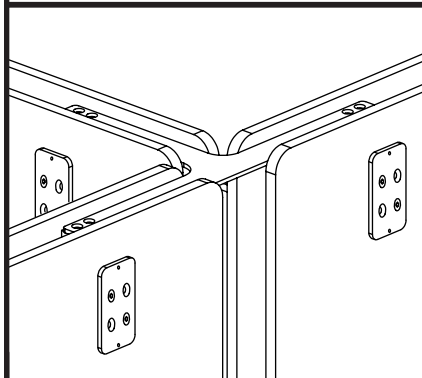
Step 1

With the help of a friend, hold two completed Cubicle Wall assemblies in place as shown. Then line up an Upper L-Bracket with the holes of one of the posts and attach it using four M5x25 Machine screws. Next, line up the remaining holes with the post of the second Wall assembly and attach using four more M5x25 Machine screws.



Step 2

Now attach the Lower L-Bracket to the bottom of the posts on the inside using two M5x25 Machine screws per post. The lower holes in the posts are located just below the bottom edge of the lower Acoustic panels.



Corners - T Connector

Parts Needed:



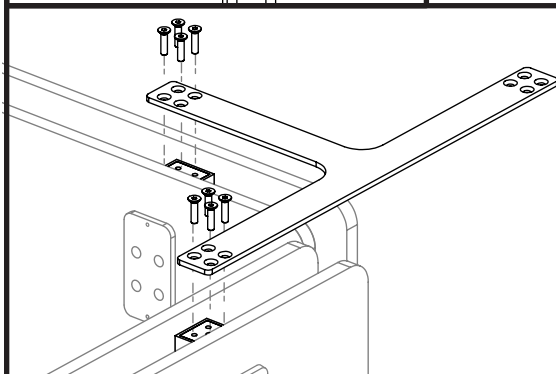
T-Bracket
(qty 1, per assembly)



Lower L-Bracket
(qty 2, per assembly)

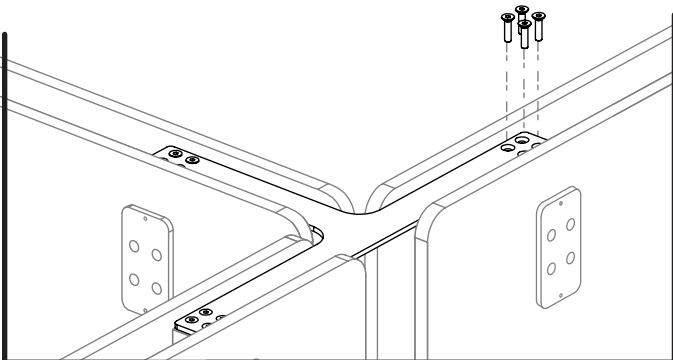


M5x25 Machine screw
(qty 20, per assembly)



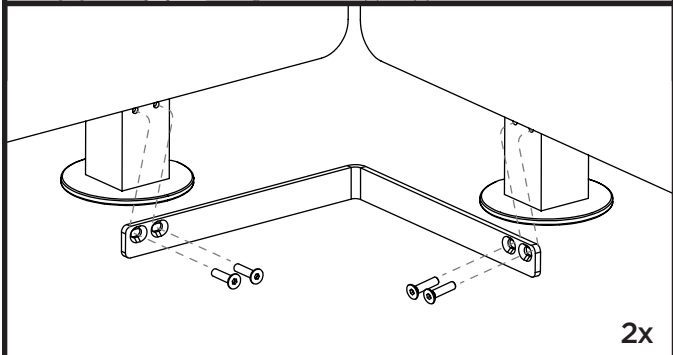
Step 1

Again, with the help of a friend, hold two completed Cubicle Wall assemblies together to form a right angle like you are making an L-Corner. Then line up a T-Bracket with the holes of one of the posts and attach it using four M5x25 Machine screws. Next, line up the holes with the post of the second Wall assembly and attach using four more M5x25 Machine screws.



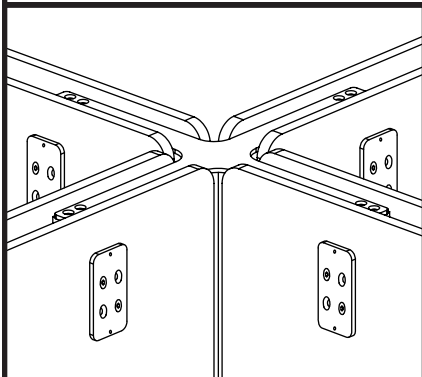
Step 2

Move the third Wall assembly into place forming the T-Joint configuration. Line up the remaining holes of the T-Bracket with the holes in the post of the third Wall assembly and attach using four M5x25 Machine screws.



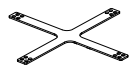
Step 3

Now attach a Lower L-Bracket to the bottom of the posts at each of the inside corners using four M5x25 Machine screws per L-Bracket.

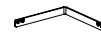


Corners - 4-Way Connector

Parts Needed:



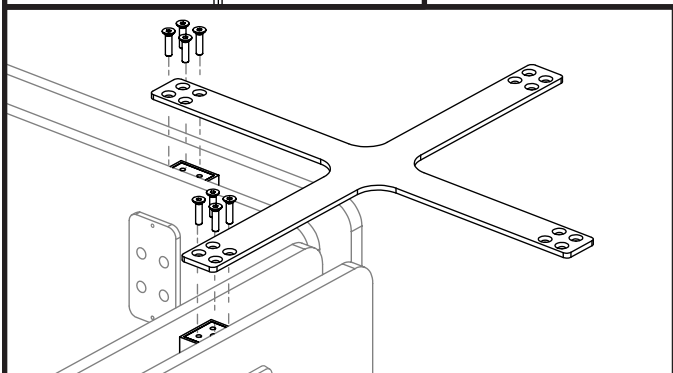
4-Way Bracket
(qty 1, per assembly)



Lower L-Bracket
(qty 2, per assembly)

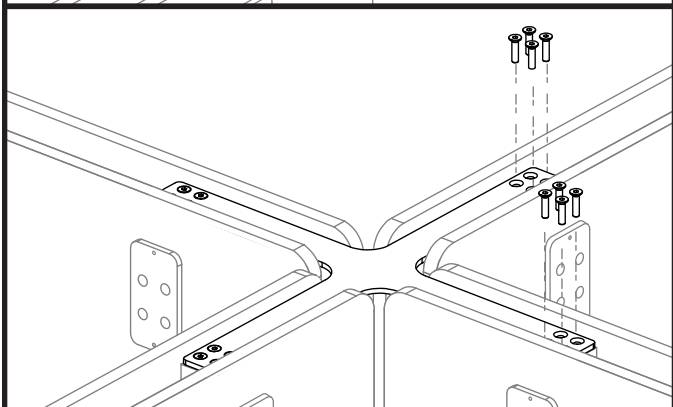


M5x25 Machine screw
(qty 24, per assembly)



Step 1

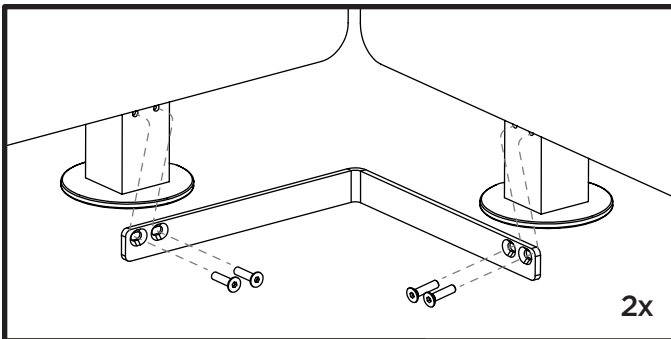
Again, with the help of a friend, hold two completed Cubicle Wall assemblies together to form a right angle like you are making an L-Joint or a T-Joint. Then line up a 4-Way Bracket with the holes of one of the posts and attach it using four M5x25 Machine screws. Next, line up the holes with the post of the second Wall assembly and attach using four more M5x25 Machine screws.



Step 2

Move a third Wall assembly into place forming a T-Joint configuration and attach it to the 4-Way Bracket using four M5x25 Machine screws.

Finally, move the fourth Wall assembly into place to form an X and attach it to the 4-Way Bracket using four more M5x25 Machine screws.



Step 3

Now attach a Lower L-Bracket to the bottom of the posts at two adjacent inside corners using four M5x25 Machine screws per L-Bracket.

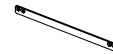
There should be one Lower L-Bracket attached to the bottom of two of the posts and one Lower L-Bracket attached to the bottom of the remaining two posts. One post should not have two Lower L-brackets attached to it.

Corners - Straight Connector

Parts Needed:



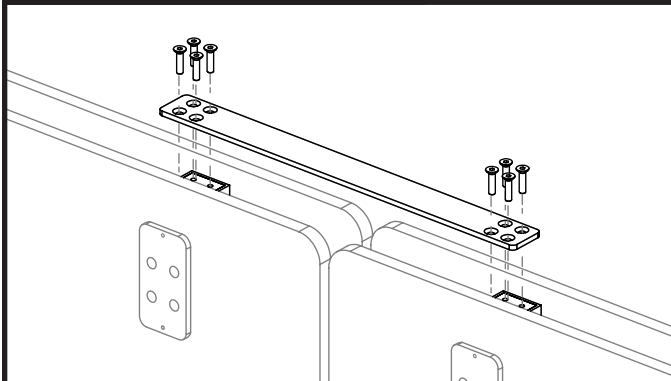
Upper Straight Bracket
(qty 1, per assembly)



Lower Straight Bracket
(qty 1, per assembly)



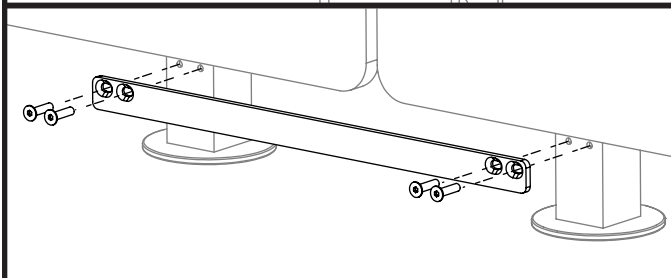
M5x25 Machine screw
(qty 12, per assembly)



Step 1

With the help of a friend, hold two completed Cubicle Wall assemblies in place as shown to form an extended straight wall.

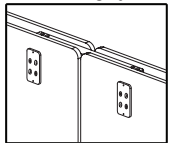
Line up an Upper Straight Bracket with the holes of one of the Wall assembly posts and attach it using four M5x25 Machine screws. Then line up the remaining holes with the post of the second Wall assembly and attach using four more M5x25 Machine screws.



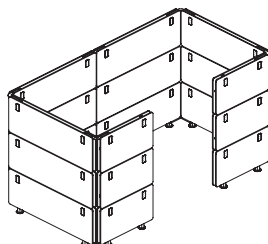
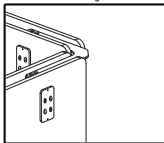
Step 2

Now attach the Lower Straight Bracket to the bottom of the posts on one side using two M5x25 Machine screws per post. The lower holes in the posts are located just below the bottom edge of the lower Acoustic panels.

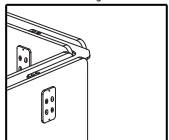
2-wall Straight joint



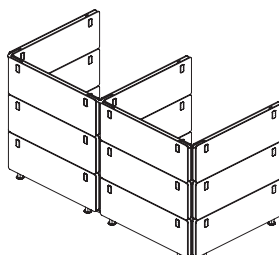
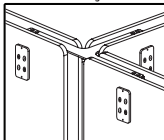
2-wall L-joint



2-wall L-joint



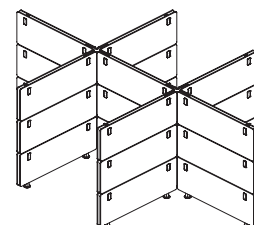
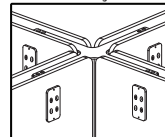
3-wall T-joint



Creative Configurations

Now that you can assemble walls of different widths and understand each of the different shaped corner joints, here are some ideas for cubicle assemblies showing the various joints outlined in these instructions. You are not limited to what you see here... Get creative!

4-wall X-joint



Canopy

Parts Needed for One Canopy:



Acoustic panel
(qty 1)



Canopy bracket
(qty 2)



Spacer
(optional, qty 1)



Panel plate
(qty 2)



M5x25 Machine screw
(qty 8)



Allen wrench
(3mm)

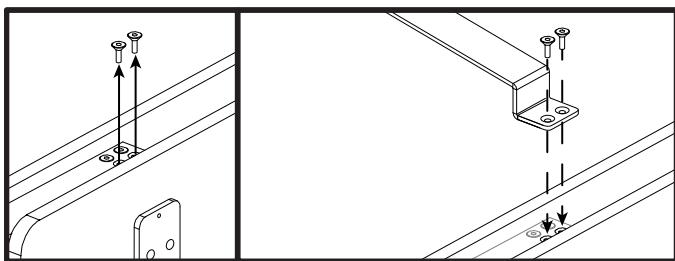


Adhesive strips
(optional, qty 2)



Panel cap
(qty 2)

The Canopy is designed for Cubicles only.
Attaching the Canopy to a Mobile Wall could present a tipping hazard.

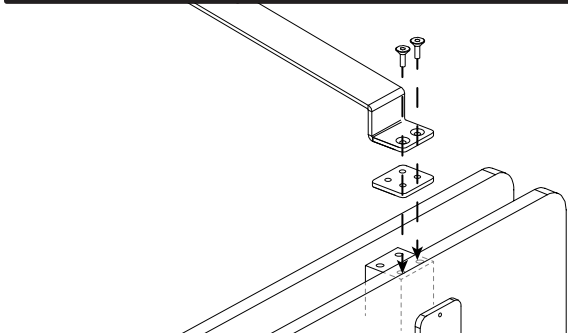


Step 1

Make sure the Acoustic panel for the Canopy is the same length as the Acoustic panels on the Cubicle wall you are attaching the Canopy to.

If a post already has a Cubicle connector attached to the top (L, S, T, or 4-Way), remove the two M5x25 screws opposite the side your Canopy will be located on. Place a Canopy bracket over the Cubicle connector bracket and replace the two removed screws through both brackets and into the top of the Post.

If a Post does not have a Cubicle connector attached to the top, place a Spacer on top of the Post and then a Canopy bracket over the Spacer and install two M5x25 screws through both pieces and into the top of the Post.



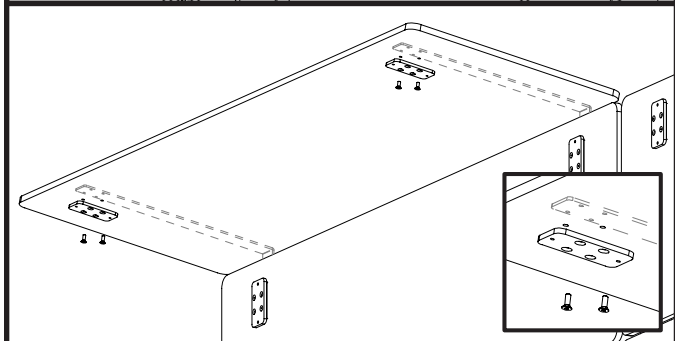
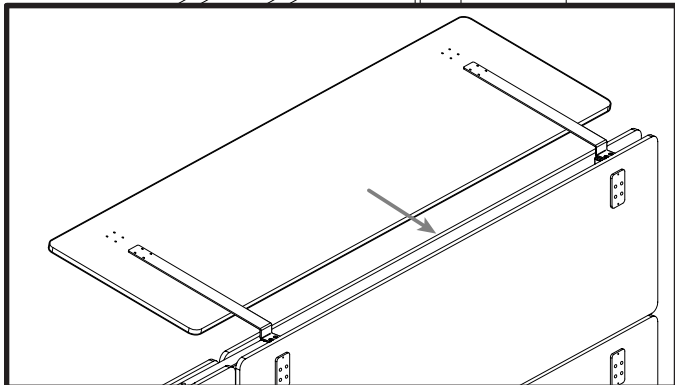
Step 2

Then line up your Acoustic panel a Panel plate and with the holes on the Canopy bracket. Use the provided Allen wrench to poke through the Acoustic panel and Panel plate holes to help align them with the holes on the Canopy bracket.

Ensure the Panel plate is facing the correct way. The side with the countersunk holes should be facing toward you, so that the heads of the M5x25 Machine screws can fit.

Once lined up, insert a M5x25 Machine screw into each hole and tighten by hand for a few turns until both screws are started. Do not fully tighten the screws yet.

Repeat on the other side. Once all four screws are started, you can tighten using your Allen wrench. Tighten until snug, but do not over-tighten.



Completing your assembly

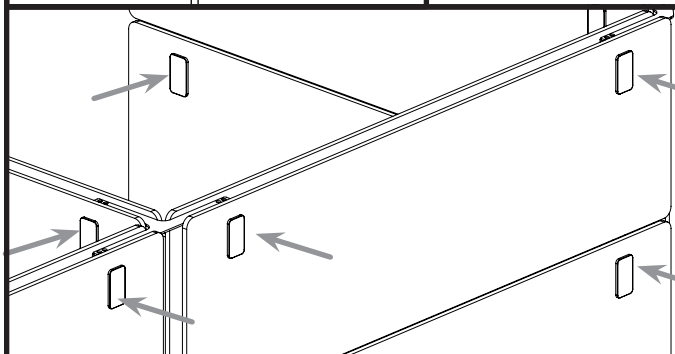
Parts Needed:



Panel cap
(qty 12, per wall segment
qty 2, per canopy)



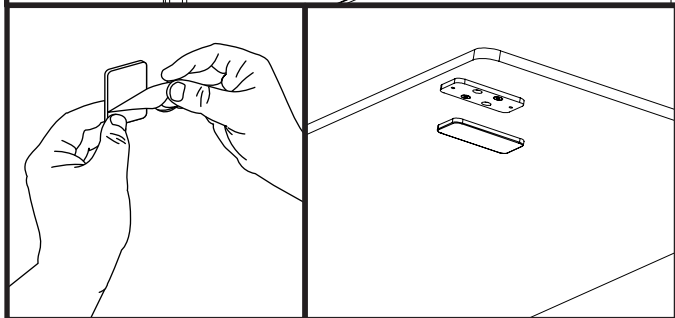
Adhesive strips
(optional.
qty 2, per canopy)



Finishing up - Walls

After all of your Walls and Cubicles are completely assembled and in place, you can attach the plastic Panel caps to all of the Panel plates. This will hide the holes and screws giving your walls a finished, clean appearance.

Align a cap over each of the plates and press firmly in place.



Finishing up - Canopy

When attaching Panel caps to the Canopy's Panel plates, we recommend using Adhesive strips to hold them in place.

Peel off the backing on both sides of an Adhesive strip, and apply to the inside of the Panel cap. Then align a cap over each of the plates and press firmly in place.

⚠ CAUTIONS & WARNINGS

⚠ **CAUTION:** Read all instructions before assembly. Failure to assemble or operate properly may result in damage or personal injury. Retain manual for future reference.

⚠ **CAUTION:** Do not attempt to assemble multiple wall cubicles with fewer than two people.

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SAVE THESE INSTRUCTIONS

Study this manual carefully. If this desk is sold, please provide this manual to the buyer, installers, or support personnel operating the product.



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